

## **CUSTOMS CLEARANCE**

The service of a customs brokerage firm is strongly recommended for all shipments originating outside of the United States. This will eliminate the possibility of materials being held at the border by Canada Customs due to improper or insufficient documentation resulting in these same materials arriving too late or not at all.

**Livingston Event Logistics (Formerly known as Mendelssohn Customs)** has been appointed as the official customs broker for the **6<sup>th</sup> World Symposium on Denturism to be held at the Orleans Hotel & Casino, October 13-17, 2009**. Livingston Event Logistics staff will be on-site from the first move-in day to the last move-out day and assist exhibitors with their entry/import and return/export of goods.

Livingston Event Logistics will post the required bonds and securities with U.S. Customs; clear your materials through U.S. Customs; prepare export documentation and bills of lading; and arrange customs clearance return for ground/air freight.

Prior to shipping, the enclosed **Order Form** and **U.S. Invoice** should be completed and faxed to Livingston Event Logistics (Attn: Christine Arseneau Fax: 403-291-5305) Three copies must accompany the shipment.

Exhibitors using their own broker will have to arrange their own bond or cash deposit with U.S. Customs at the point of entry into the U.S.

### **Private Vehicles (PV)**

With the introduction of AECL (Advance Electronic Cargo Information) on the U.S. side of the border, PAPS (Pre-Arrival Processing System) has become mandatory for most highway shipments entering the U.S. This program requires that all carriers/PV with commercial goods must fax shipment information to the Customs Broker at least 3 hours prior to their arrival at the border. The Customs Broker must then submit the shipment information, in the proper format, to CBP at least 1 hour prior to the carrier/PV arrival. Carriers who fail to meet AECL / PAPS requirements are subject to penalties. **Carrier/PV penalties are set at \$5,000.00 USD for the first infraction, and \$10,000.00 USD for each infraction thereafter.**

If you plan to drive to the show with your goods, please contact Livingston Event Logistics at once for further instructions!

***For further information, please contact your event co-ordinator:***

**Christine Arseneau, Operations Supervisor  
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